

UK Shared Prosperity Fund and Rural England Prosperity Fund Board



SOUTH
KESTEVEN
DISTRICT
COUNCIL



Monday, 16 October 2023 at 2.00 pm
Witham Room - South Kesteven House,
St Peter's Hill, Grantham. NG31 6PZ

Committee Members: Councillor Philip Knowles (Chairman)
Councillor Lee Steptoe (Vice-Chairman)

Councillor Ashley Baxter, Councillor Harrish Bisnauthsing, Councillor Helen Crawford, Councillor Patsy Ellis, Councillor Tim Harrison, Councillor Nikki Manterfield, Councillor Virginia Moran, Councillor Sarah Trotter and Councillor Mark Whittington

Agenda

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Minutes from the meeting held on 4 August 2023** (Pages 3 - 9)
4. **Exclusion of Press and Public**
It is likely that the press and public will be excluded during discussion of the following agenda item because of the likelihood that information that is exempt under paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended) would be disclosed to them.
5. **Rural England Prosperity Fund**
An update to be given at the meeting.
6. **Update on SKPF Expenditure/Interventions**
Members to receive an update.
7. **South Kesteven Prosperity Fund - Heat Map** (Page 11)
The Heat Map shows the distribution of committed SKPF funding across the district, as of 5th October 2023, measured by spend per person.

Published and dispatched by democracy@southkesteven.gov.uk on Friday 6 October 2023. Date Not Specified

☎ 01476 406080

Karen Bradford, Chief Executive
www.southkesteven.gov.uk

- 8. Applications for the South Kesteven Prosperity Fund** (Pages 13 - 319)
For the Board to consider applications to the South Kesteven Prosperity Fund.
- 9. Dates of Future Meetings**
Proposed dates for future meetings up to the Annual Council meeting in May 2024, based on a Monday afternoon 2pm start:
- 11 December 2023
 - 19 February 2024
 - 15 March 2024 * (*meeting arranged prior to the start of
Purdah)
 - 13 May 2024
- 10. Any other business which the Chairman, by reason of special circumstances decides is urgent**

Minutes

UK Shared Prosperity Fund and
Rural England Prosperity Fund
Board

Friday, 4 August 2023



SOUTH
KESTEVEN
DISTRICT
COUNCIL

Committee members present

Councillor Philip Knowles (Chairman)
Councillor Lee Steptoe (Vice-Chairman)
Councillor Ashley Baxter
Councillor Patsy Ellis
Councillor Virginia Moran
Councillor Sarah Trotter

Officers

Assistant Director of Finance, Alison Hall-Wright
UKSPF Programme Manager, Hannah Heath
National Management Trainee, Mieke Alcock
Democratic Officer, Lucy Bonshor

Other Members

Councillor Rhea Rayside

1. Appointment of Chairman and Vice-Chairman

The Democratic Officer opened the meeting and as it was the first meeting of the Board following the district elections in May 2023, she asked for nominations for the role of Chairman. Councillor Philip Knowles, who had been the previous Chairman of the Board, was proposed and seconded as Chairman. On being put to the vote this was **AGREED**.

Decision

That Councillor Philip Knowles was elected Chairman of the UK Shared Prosperity Fund and Rural England Prosperity Fund Board.

With Councillor Knowles in the Chair nominations were requested for the role of Vice-Chairman. Councillor Knowles proposed Councillor Helen Crawford who although was not present, had expressed an interest in continuing the role and this was seconded. A further nomination was proposed for Councillor Lee Steptoe and this was also seconded. On being put to the vote Councillor Steptoe

received the larger number of votes and was therefore appointed Vice-Chairman of the Board.

Decision

That Councillor Lee Steptoe was elected as Vice-Chairman of the UK Shared Prosperity Fund and Rural England Prosperity Fund Board.

2. Apologies for Absence

Apologies for absence were received from Councillor Helen Crawford, Councillor Nikki Manterfield and Councillor Mark Whittington.

3. Declarations of Interests

The Chairman declared an interest in SK2083 – Bourne Wheelers Cycling Club and although it was not a pecuniary interest, the Chairman left the meeting during consideration of the item and took no part in the discussion or voting on the item.

4. Minutes of the meeting held on 25 April

The minutes of the meeting held on 25 April 2023 were confirmed as a correct record.

Councillor Ashley Baxter again expressed his concern about the content of the minutes and the financial information which he felt should be included in them.

5. Exclusion of the Public and Press

Concern was expressed by some Members about the press and public being excluded from the meeting. It was felt that as the fund was “public money” then the information should be in the public domain. This point had been raised at previous meetings of the Board and a request was made that the application form should be amended.

Reference was made to the Community Fund which was a similar scheme and the applications for this which were discussed in private.

Further discussion followed about what should or should not be in the public domain and it was confirmed that going forward the amount asked for by applicants would be reflected within the minutes. Currently the applications and the associated information submitted was not to go in the public domain as the applications contained commercially sensitive information regarding third party finances as well as their eligibility and consent had not been received from them to make the information public - full details would be available should an award of funding be made, but not during consideration of applications.

It was also confirmed that a list of agreed applications for the Prosperity Fund was shown on the Council's website together with the amount.

The Chairman indicated that a meeting would be held with the relevant Officers, the Monitoring Officer and the Deputy Leader to discuss the issue but at the present time he was not prepared to hold the meeting in public and it was proposed, seconded and **AGREED** to exclude the press and public in accordance with Section 100A94) of the Local Government Act 1972 during consideration of the following items of business because of the likelihood that otherwise exempt information, as described in paragraph 3 of the Act would be disclosed to them.

Councillor Baxter asked for his vote against going in to private session be recorded.

6. Applications to the South Kesteven Prosperity Fund

The following applications to the South Kesteven Prosperity Fund were considered:

The Bythams Woodland Trust (BWT) (SK1017)

The application had previously been considered by the Board but had been deferred for further information. The application was in respect of funds for new wooden play structures in the Spinney which was a six acre woodland and green haven, dedicated to the provision of children's play, community recreation and environmental awareness.

Discussion on the funding aspects and who was involved together with the use of artificial grass within the project was discussed following which it was proposed, seconded and **AGREED** to approve the application, subject to additional information being provided.

Application funding approved: £60,000.

Great Ponton Parish Council (SK1053)

The application was for the development of an area called Hope Paddock to provide outdoor gym equipment and children's play equipment combined with extra seating facilities, was deferred from the meeting held on 25 April 2023 for a breakdown of costs.

The funding asked for was proposed, seconded and **AGREED**.

Application funding approved: £14,000.

(10:55 The Chairman left the meeting before the next application was discussed and took no part in the discussion or the decision)

Vice-Chairman, Councillor Lee Steptoe in the Chair

Bourne Wheelers Cycling Club (SK2083)

The application was for a festival including cycle races, skateboarding and a classic car parade, celebrating the history of Bourne.

Reference was made to the different interventions and also part funding of projects and also that there was some flexibility to move funding between interventions.

The previous Bourne CiCLE Festival was mentioned and how popular it had been and the benefits for the area. The original intention had been to have three events over the years; however, after the first event future events had been cancelled and costs for the original event had spiralled. Any future event needed to have a tight financial control.

The application was approved in principle but more detail was requested in respect of the breakdown of costs for the £8,000 in match funding.

Application funding approved in principle more detail requested in respect of the £8,000 match funding: £35,000 approved in principle.

(11:09 the Chairman returned to the meeting)

Councillor Philip Knowles in the Chair

Lawrance Park Recreation Ground and Community Association (SK2100)

The application was for building improvements including the removal of the Community Hall showers and refurbishment of toilet facilities, installation of new sinks, refurbished flooring and decoration throughout.

It was stated that three quotes would be required to ensure Value for Money.

Concern was expressed that no match funding had been given, although it was acknowledged that this was not a legal requisite of accessing the funding and discussion followed on other funding streams with examples given of other areas where they had accessed funding from other bodies. Councillor Sarah Trotter offered to assist the applicant.

It was proposed, seconded and agreed to **REFER** the application back to the applicant and sign post the organisation to other funding streams.

REFER application back and signpost to other available funding streams.

The following two applications were discussed together.

Caythorpe and Frieston Parish Council (SK2085)

An application for the improvements to heating, hot water and power installation using renewable energy (solar and battery storage) at the Pavilion.

Caythorpe and Frieston Parish Council (SK2084)

An application for Solar panels and battery storage for the Village Hall.

Discussion on both funding applications followed and it was noted that not all parties had been consulted. It was confirmed that the Parish had already received funding for £13,000 in respect of the automation of the winding-up of the church clock. Further discussion followed on the usage of both the pavilion and village hall and it was proposed, seconded and agreed to **REFER** the application back for more information in respect of anticipated energy consumption and usage of facilities.

REFER application back for more information in respect of anticipated energy consumption and usage of facilities.

Caythorpe and Frieston Parish Council (SK2082)

This application concerned the renewal of flat roof coverings to the Village Hall to replace existing leaking roofs, including improved insulation, new roof covering and associated works.

Discussion on the application followed and it was noted that consultation had been carried out and also match funding was in place. It was proposed, seconded and **AGREED** to approve the funding requested.

Application funding approved: £13,000.

Castle Bytham Village Hall (SK2091)

The application was for the replacement of doors in the Village Hall. Discussion on the application followed and it was noted that this was Phase 2 of a four part project. It was agreed to **REFER** the application back for further clarity in respect of the funding that was being requested.

REFER application back for further clarity in respect of the funding being requested.

Little Bytham Village Hall (SK2097)

The application was for insulation of the roof space, installation of LED lighting and improved electrical heaters. Then to look to have a solar arrangement with battery storage.

It was proposed, seconded and **AGREED** to approve the funding.

Application funding approved: £20,000.

Dysart Park Action Group (SK2102)

The application was for a jazz festival in Dysart Park, including musicians, food stalls and local stall holders.

The application was discussed and concern expressed about the costs and tight timescale. It was stated that the funding guidelines required three quotes and that the cheapest was used. Further discussion followed and it was proposed and seconded to refuse the application for funding on the basis that it did not represent Value for Money.

Funding application REFUSED.

Stubton Village Hall (SK2093)

An application for the replacement of five windows and three doors. Members discussed the application but felt that further information was required and it was agreed to **REFER** the application back to seek clarity and comparability in respect of the quotes submitted.

REFER application back to seek clarity and comparability in respect of the quotes submitted.

PCC St Georges Church Stamford (SK2099)

An application for works to make the chancel watertight. It was stated that more research was needed to see if the application could be considered under the guidelines of the fund as religious activities could not be funded.

To DEFER the application until further enquiries were made as to its eligibility for the fund.

Jubilee Church (ACM) (SK2070)

An application for a weekly Saturday Café for one year, providing a hub to support Ukrainian refugees. Funding to cover some cost of the Café.

The application was discussed but it was felt that further clarity in respect of costs was required and it was proposed and seconded to **REFER** the application back for clarity in respect of the costs.

REFER application back for clarity in respect of costs.

7. Any other business which the Chairman, by reason of special circumstances decides is urgent

The following issues were raised.

- The Board to be circulated with a list of all applications which Officers had agreed under the £5,000 threshold 24 hours before they were published on the website.

➤ Action – Democratic Officer to circulate ODD list before publication.

- That a meeting be arranged with the Chairman, the Deputy Leader and the Monitoring Officer to consider the Terms of Reference of the Board particularly in respect of substitutes.
- That consideration be given to applicants who wished to present their applications.
- That meetings of the Board were to take place every two months – the next meeting of the Board was scheduled for Monday 16 October at 2pm.

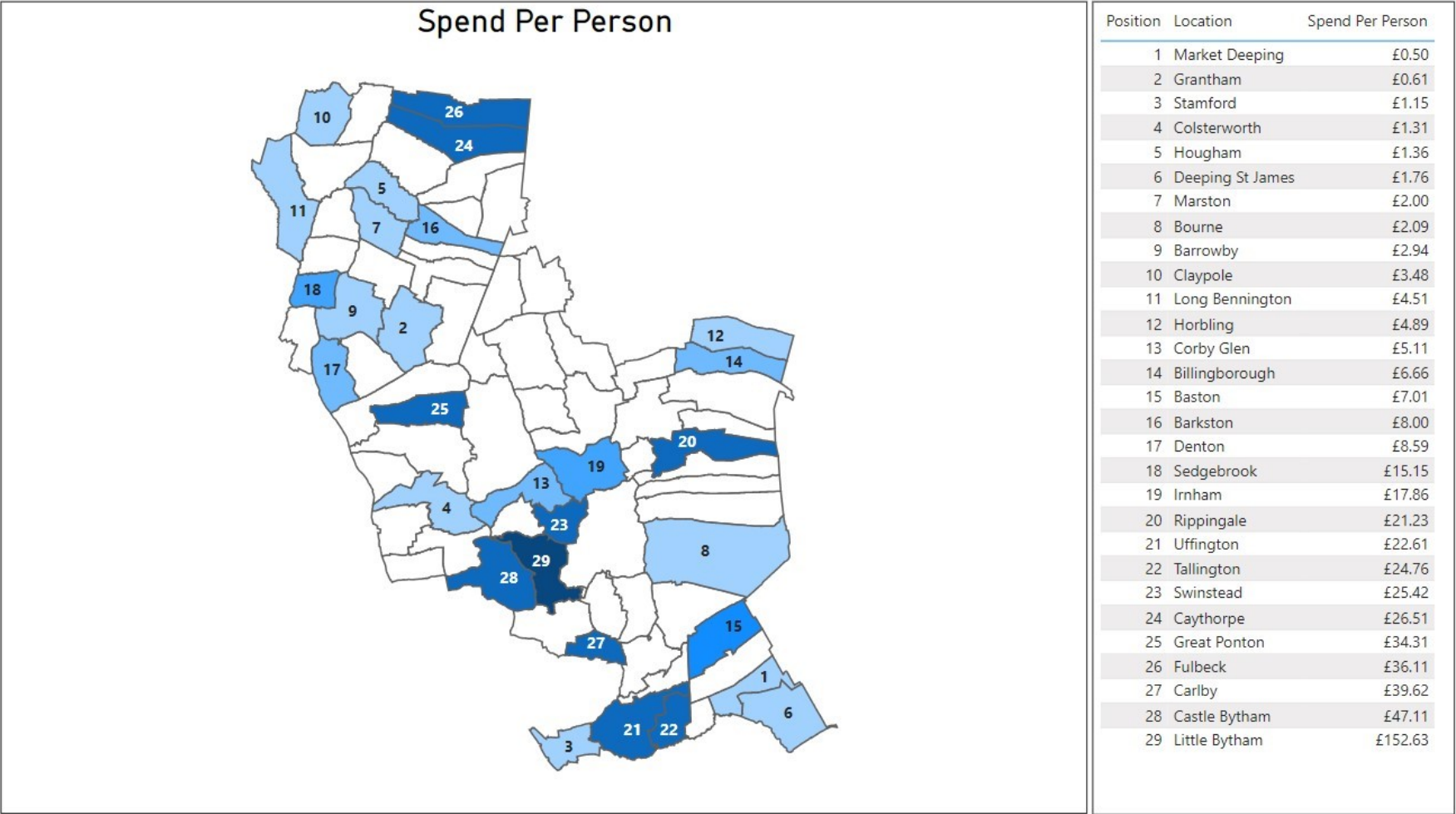
8. Close of meeting

The meeting closed at 12:24pm.

This page is intentionally left blank

South Kesteven Prosperity Fund – Heat Map

The Heat Map included below shows the distribution of committed SKPF funding across the district, as of 5th October 2023, measured by spend per person.



This page is intentionally left blank



URN	Applicant	Location	Funding Ask	Brief description
SKMP01	SKDC	South Kesteven	£19,750	Development of a Built Facilities Strategy for South Kesteven District Council. In accordance with Sport England's guidance, South Kesteven District Council wish to instruct specialist accordance to develop a Sport England compliant study, comprising audits, supply and demand analysis, GIS mapping and needs assessments. All provision will be assessed in the district, irrespective of ownership to: Provide a robust evidence base for SKDC's new Local Plan Ensure there is an up to date understanding of built facility provision – quality, quantity, accessibility, availability and location; Inform developer contributions and secure future investment in physical activity infrastructure. The Council does not currently have an up to date Built Facilities Strategy. This project will ensure an up to date Built Facilities Strategy is in place to inform the emerging Local Plan which will cover the period up to 2041
SKMP02	SKDC	Grantham	£6,000	Meres Leisure Centre Decarbonisation - A one-off project to identify a range of decarbonisation options to improve the carbon footprint of Grantham Meres Leisure Centre. A consultant will be commissioned to support a bid to the Public Sector Decarbonisation Scheme when it opens in late September/early October



SK2109	Stamford Town Cricket Club & Vision Day support	Stamford	£240,000	Refurbish and extend our toilets refurbish our kitchen replace our heating system which is extremely inefficient, and new showers which no longer work. This project will benefit all community users, but in particular regular users who have physical and mental disabilities from Vision Day Support who use the facility five days a week.
SK2111	Stamford Town Cricket Club	Stamford	£92,600	This project is for the replacement of our equipment to maintain our cricket field and replace broken fencing.
SK-2079	St Wulfram's Church PCC	Grantham	£49,500	Installation of 78 Photo-voltaic panels on the roof of St Wulfram's church
SK2125	Art Pop Up	Stamford	£35,421	Programme of creative activities and cultural events • 4 half-term family creative activity events • Recruitment event: Movie Night and 'Swapshop' activity • 6 x monthly skills development workshops with professional creative practitioners • 28 'Youth club' weekly evening teen drop-in and activity sessions led by 2 commissioned youth workers and volunteers (including detached outreach targeting at risk young people) • 3 youth-led cultural events
SK2124	St. John the Baptist Church Baston	Baston	£30,000	The project is to build an extension to the Church for a disabled toilet on the site of the old Boiler House with direct access from the North Nave. It will include wheelchair access and the usual disabled equipment
SK2086	St Andrew's Church PCC	Horbling.	£29,000	Urgent maintenance to the Lady's Chapel which will require the removal of the defective roof, replacement of new lead roof coverings, sand cast lead sheets, lead flashings and repair of the defective plaster inside due to water damage, by a restoration specialist as it is a grade 1 listed building.



SK2105	Holy Trinity Church	Allington	£20,000	We are asking for help with the installation of a DDA (Disability Discrimination Act) compliant toilet facility in the church. This is an integral part of a larger whole project that includes the building of a hard surface path from the gates to the church (already completed), a servery area, releveling of uneven flag stones and building a ramp inside the church.
SK2115	Boothby Pagnall Village Hall	Boothby Pagnell	£24,000	We wish to install a PV solar panel system at our village hall. Our hall is entirely powered by electricity. It is well insulated and heated by efficient panel heaters but these require up to 22kVA. The proposal is to install the maximum solar panel capacity with some battery backup. We have been advised that because we heat electric it will not be practical to use batteries alone in winter and we will need to supplement with power from the grid. To offset this cost we need to over produce electricity in the summer and sell to the grid when we can. In effect we use a "financial battery" by storing value when we sell to the grid in the summer and using that store when we buy back in the winter.
SK-2085	Caythorpe & Frieston Parish Council	Caythorpe	£23,740	Playing Field Pavillion - Improvements to heating, hot water and power installation using renewable energy. The Playing Field pavilion is currently served by mains electricity only (there being no gas in the village). The proposal is to generate our own electricity which will then be stored in batteries on site to be used when required to provide, heating, hot water and lighting as well as power to run small appliances. This will utilise natural renewable energy to minimise the carbon footprint of the village and the cost of energy.
SK2098	Caythorpe & Frieston	Caythorpe Playing Field Committee	£1815	Works to Sports Pavilion on Playing Field to increase insulation levels to modern standards and improve energy consumption of the building together with renewal of fascia boards to replace rotting timber boards. The work will reduce costs for heating and maintenance as well as reducing the carbon footprint of the building and future maintenance costs.
SK-2091	Castle Bytham Village Hall	Castle Bytham	£8,044.12	Revised funding amount now to 1. "make good following installation of new heating system" (£1,447.18) and 2. to act as match funding for FCC Communities application (£6,596.94) Overall project is for new doors, loft insulation and new LED lighting
SK2117	Claypole Village Hall	Claypole	£19,620	A newly configured, complete kitchen refit replacing our old, not fit for purpose kitchen
SK2110	Swinstead Village Hall	Swinstead	£19,400	The committee has self-funded general repairs and re-decoration of the hall over the years. However, the toilets are now in desperate need of total refurbishment due to age. We are hoping if this application is successful, we would



				be grateful as it means we are able to transform the now very dated (50 years old) toilet facilities into a bright modern ladies, gents, and disabled facility, using modern technology and materials, which will be used for many years to come
SK2118	Stoke Rochford & Easton Parish Council	Easton	£19,394	We want to plant hedgerow trees around public footpaths in the parish and to plant specimen trees in metal guards in parkland, also around public footpaths. These will improve the natural scene for walkers and residents, enhancing their lives through more contact with nature by improving the landscape, and improve the environment, creating wildlife habitat and acting as carbon sinks.
SK2100	Lawrance Park Recreation Ground	Thurlby	£18,300	Removal of community hall showers and refurbishment of toilet facilities, installation of new sinks, flooring and decoration throughout.
SK-2071	Afghanistan & Central Asian Association	Grantham	£15,190	We seek to create an Arts & Culture hub to empower 80 newly-arrived Afghan refugee families in Grantham. These activities may include singing in their native languages, listening to folkloric music, dancing, painting, reading and writing poetry, such as blackout poetry, postcard poetry. We will also invite local artists and musicians to lead workshops and share their skills. We will run arts competitions. The best artwork voted by the refugees themselves will receive a prize. Sessions will take place every Saturday and Sunday. Each session will be attended by 25 people and will last 3 hours. The project will last for a period of 40 weeks
SK2103	Pointon Football Club	Pointon	£15,000	Provision of temporary Changing Room, Shower & Toilet facilities for use by the Football Club & Visitors whilst the existing pavilion is being refurbished by the Parish Council
SK2129	SKDC	South Kesteven	£15,000	Match funding for creation of Airbourne Forces Visitor Trail (see SK1003 for feasibility study). It will include: • Two publicly accessible airfields • Visitor sites – Easton Walled Gardens, Grimsthorpe Castle, Harlaxton Manor, Fulbeck Craft Centre • Walks, talks, events, detectorist activities at WW2 sites. • A Tulip Trail of flowers at Arnhem-related sites • Partnering with an organisation to follow identified night training routes
SK-2093	Stubton Village Hall	Stubton	£14,335	Replacement of five windows and three doors.



SK-2099	PCC St George's Church, Stamford	Stamford	£10,000	We need to make the chancel roof watertight, having had leaks in times of heavy rain. A survey in the autumn of 2021 identified several cracks in roll ends, ridge over-cloaks and flashing abutments. Patch repairs were carried out in January 2022 but, as the roof is approaching its bench-mark lifespan of 100 years, further cracks and water ingress must be expected. This puts at risk not only the integrity of the building but also the medieval ceiling immediately below the roof.
SK2106	Bourne Arts & Community Trust	Bourne	£10,000	The urgent repairs and improvements we need to undertake are: - Lower roof repairs where water ingress is damaging the 19th C North wall of the original house. - Historic sash window restoration - Historic lime render repair/renewal - Fire Exit door renewal
SK1037	House of Prayer	Bourne	£8,756.17	Deliver a set of cultural programmes: • We assist people who have just arrived to the UK to settle into their new community. • Teaching and learning about 'What is Anti-social behavior'. • Provide sessions and seminars about Finance, Marriage, Settling in the UK, Starting a Business, Identifying Risk, Building Confidence and Speaking out. • Teaching parents to identify signs of their children engaging in anti-social behavior. • Sessions for Young People about Confidence to Speak up if forced into crime or anti-social behaviors. • We provide therapeutic music sessions. (because music is a huge part of our Culture and Music is very therapeutic). • We aim to start a library of books for people to borrow to read. The books will have topics our community are interested in such as 'mindset growth', starting business, menopause, settling in the UK, • We will have a buddy system to link new community members (especially the new international community members to settle in their new environment).
SK-2070	Jubilee Church (ACM)	Grantham	£7,648	Weekly Saturday Café for one year, providing a hub to support Ukrainian refugees. Funding would cover some costs of the café. • Creating a safe place where they can share their Ukrainian heritage and a sense of belonging. • Plan and provide activities to celebrate their nation at this very difficult time that they can all be part of i.e. Taste of Ukraine evening. We are planning 4 large events in a year. Next event is a Ukrainian musical evening to celebrate Eurovision. • Provide a place for individuals to learn new and share their skills or hobbies and demonstrate their heritage. • Accessing support from NHS, Grantham College, Upbeat, Well Being Team, DWP, CAB. • Activities that are available to them and their children during holiday times.



				• Provide an increase to their social support networks

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank